

CITY EXECUTIVE BOARD

A G E N D A

Date: Wednesday 18 February 2009 at 5.00 pm

Venue: St. Aldate's Room, Town Hall

MEMBERSHIP AND RESPONSIBILITIES

Bob Price (Leader)	Corporate governance and strategic partnerships
Ed Turner (Deputy Leader)	Finance, housing and strategic planning
Antonia Bance	Social inclusion and young people
Mary Clarkson	Culture and heritage
Colin Cook	City development
Sajjad Malik	Safer communities
John Tanner	Cleaner, greener city
Bob Timbs	Leisure and sport
Oscar Van Nooijen	Service transformation

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. GRANTS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2009/10

Lead member: Councillor Bance

Report (attached) of the Head of Community Housing and Community Development

5. RENT SETTING FOR COUNCIL PROPERTIES USED AS SUPPORTED HOUSING

Lead member: Councillor Turner

Report (attached) of the Head of Community Housing and Community Development

6. FREE SWIMMING

Lead member: Councillor Timbs

Report (attached) of the Head of City Leisure

7. PROGRAMME FOR THE REFURBISHMENT OF PLAY AREAS

Lead member: Councillor Bance

Report (attached) of the Head of City Works

8. WASTE AND RECYCLING COLLECTION SERVICE

Lead member: Councillor Tanner

Report (attached) of the Head of City Works

9. AIR QUALITY MANAGEMENT

Lead member: Councillor Tanner

Report (attached) of the Head of Environmental Development

10. BUILDING FLOOD RESILIENCE IN DOMESTIC PROPERTIES

Lead member: Councillor Cook

Joint report (attached) of the Head of Environmental Development and Head of City Development

11. CITY COUNCIL RESPONSE TO THE APPEAL DECISION AT CANALSIDE, JERICO – SPECIFICALLY RELATING TO THE CITY COUNCIL'S AFFORDABLE HOUSING POLICY

Lead member: Councillor Cook

Report (attached) of the Head of City Development

12. AWARD OF CONTRACT FOR A HUMAN RESOURCES/PAYROLL MANAGEMENT INFORMATION SYSTEM SOLUTION FOR OXFORD CITY COUNCIL

Lead member: Councillor Price

Report (attached) of the Head of Human Resources

13. CORPORATE EQUALITIES SCHEME 2009/11

Lead member: Councillor Price

Report (attached) of the Head of Human Resources

14. CUSTOMER CONTACT STRATEGY

Lead member: Councillor Van Nooijen

Report (attached) of the Head of Customer Services

15. WRITE-OFF OF UNCOLLECTABLE DEBTS

Lead member: Councillor Price

Report (attached) of the Head of Customer Services

16. PERFORMANCE MONITORING THIRD QUARTER 2008/09 AND TARGETS FOR 2009/10

Lead member: Councillor Price

Report (attached) of the Policy, Performance and Communications Manager

17. CORPORATE PLAN 2008/11 – UPDATE OF TARGETS AND CORE TEXT

Lead member: Councillor Price

Report (attached) of the Policy, Performance and Communications Manager

18. RENEWABLE ENERGY PROJECT – COMMUNITY SCALE WIND TURBINES ON OCC AND – LEASE OPTIONS

Lead member: Councillor Tanner

Joint report (attached) of the Interim Head of Property and Facilities Management and Head of Environmental Development (See also the exempt from publication appendix at item C1)

19. DAIRY LODGE, HEADINGTON HILL, OXFORD

Lead member: Councillor Price

Report (attached) of the Interim Head of Property and Facilities Management (See also the exempt from publication appendix at item C2)

20. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

21. MINUTES

Minutes (attached) of meetings held on 28 January and 4 February 2009

22. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

(Items C1 and C2 are exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C1. RENEWABLE ENERGY PROJECT – COMMUNITY SCALE WIND TURBINES ON OCC AND – LEASE OPTIONS

Lead member: Councillor Tanner

Exempt from publication appendix (attached) to the joint report of the Interim Head of Property and Facilities Management and Head of Environmental Development at item 18

C2. DAIRY LODGE, HEADINGTON HILL, OXFORD

Lead member: Councillor Price

Exempt from publication appendix (attached) to the report of the Interim Head of Property and Facilities Management at item 19